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केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education
संबंधता - Online School Affiliation & Monitoring System R-2.0
As per new Affiliation Bye-Laws



Grant with Condition Letter for: SS-00919-1920

No. CBSE/AN/SS-00919-1920/ 531770

Dated: 28.09.20

The Manager

Pt. Sitaram Shastri Girls Sr. Sec. School

Bhiwani, Haryana-127021

Subject : Request for Switch over to Senior Secondary level - regarding.

Ref: Application No. SS-00919-1920, dated 30.06.2018

With reference to your application on the subject cited above; I am directed to convey the sanction for General Affiliation & details given below:

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Affiliation No.	531770
Affiliated for	Switch Over to Senior Secondary School Examination
Category	Switch Over to Senior Secondary Level
Period of provisional affiliation	01.04.2020 to 31.03.2023
Year and Month From which admission can be taken in Class-XI	01 April, 2020
Year and Month in which first batch of Class-XII will appear in board examinations	March, 2022
SUBJECTS ALLOWED:	
Languages	English, Hindi, Sanskrit
Elective Subjects	Physics, Chemistry, Biology, Mathematics, Accountancy, Business Studies, Economics, Computer Science, Public Administration, History, Political Science, Physical Education.

The facilities reported at the time of last inspection:

S.No.	Detail	Nos	Size
1	Area of school campus	--	12 Kanal 3 Marlas
2	Built up area	--	1191.32 Square Meters
3	Area of play ground	--	6269 Square Meters
5	Mathematics Lab	01	18 X 24 ft.
6	Physics Lab	01	19.6 X 30 ft.
7	Chemistry Lab	01	33.6 X 19 ft.
8	Biology Lab	01	28.5 X 19 ft.
9	Computer Lab (Junior)	01	19.6 X 24 ft.
10	Computer Lab (Senior)	01	20.6 X 18 ft.
11	Library rooms	01	34 X 28 ft.
12	Class rooms	26	24 X 18 ft.
13	Name of society running the school	Haryana ShekhawatiBrahmcharya Ashram Samiti.	
14	Number of students /teacher reported at time of inspection	Class	Students
		10 th	-
		11 th	-
		No of TGTs	No of PGTs
		06	09

The above sanction is subject to fulfillment of following conditions:-

- The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.

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10/7/2020

2.	The School is required to apply online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
3.	The school will also abide by the conditions prescribed, if any, by the State Government concerned.
4.	The school should ensure strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas. The Principal is the Pedagogical leader of the school and must prepare and implement annual pedagogical plans for all grades and all subjects based on Innovative Pedagogy
5.	The school should go through the provision of Affiliation and Examination Bye Laws and keep a copy thereof for reference purpose and is also advised to visit CBSE websites i.e., http://cbseacademic.nic.in/ & http://cbse.nic.in/ for updates. The School is expected to see all circulars on these CBSE websites regularly and comply.
6.	The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students. The School will renew all safety mandatory certificates from time to time.
7.	Admission to the school is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
8.	The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
9.	The number of sections in the school is to be restricted as per Appendix-V of Affiliation Bye-Laws and shall not be increased without specific approval of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7.
10.	The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
11.	The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc.
12.	The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
13.	Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
14.	Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
15.	The school shall submit their information through Online Affiliated School Information System (OASIS) annually and keep the information updated thorough out the year as per details given in circular no. affiliation-06/2016 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in .
16.	The school is required to contact the concerned Regional Office of CBSE for allotment of school number and password for online Registration of candidates.
17.	Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Chapter 12 of Affiliation Bye-laws-2018.
18.	The Affiliation of the school is subject to submission of the commencement certificate and compliance of other conditions by the school.
19.	The school shall follow the training policy as laid down in chapter 16 of Affiliation Bye-Laws-2018 and shall comply with circular No 14 dated 16.08.2017 issued in this regard
20.	The school is a part of a hub of learning created by the Board vide its circular No 12 dated 09.03.2019. The school shall undertake various collaborative activities in these hubs with the ultimate action of self improvement.
21.	Ensuring the safety of its students from the point of transportation from home until the child goes back home from school is entirely the responsibility of the school and its management. the direction issued in this regard by the Board shall be followed in to by the School
22.	The school shall maintain a pass percentage of minimum 50 % in Board Examination in accordance with clause 12.2.15 of Affiliation Bye-Laws ,2018 and make all efforts to impart high quality education
23.	Concerned Regional Office is requested to allot the School number and create new email id of This site is Designed and Developed by IT & Project Department CBSE

school (SchoolNumber@cbseashiksha.in). This will be used for communication with the Board. For example, if school number is 0000000, then the email ID will be 0000000@cbseashiksha.in. Password for first time login for first time will be given by the school's email ID. Mobile number of Principal is given at the time of applying online for affiliation.

- 24 Schools are requested to complete the process and use the email ID as per the instructions and are also requested to ensure that:
- This email ID will be used for communication with CBSE, India. Do not use this email ID with other people or organizations.
 - This email ID is not to be printed on the school letter head, to avoid the circulation of the same.
 - If there is a change of the Principal, latest handwritten copy of this email ID (with ID and Password) be done between outgoing and incoming Principal.
 - All the examination related work and all CBSE related correspondence will be done on this email ID only.

25 The number of sections of the school is restricted to 25 as inspection Commission (except all classrooms. Further, increase of section after inspection of school infrastructures by the school on the request of the school to be submitted online.

26 The School would restrict enrolment of students to 35 per section in proportion to class room size of 432 sq meters. Further, School would build any future classroom with size of atleast 350 sq ft (as per norms of Affiliation Bye Laws).

27 School is also required to shift Library to big room (as per norms of Affiliation Bye Laws) which may be verified by Board in future under clause of Affiliation Bye Laws.